

## COUNTY LOCAL LAWS

UPON REACHING AGE FIFTY (50) SHALL RECEIVE A PAYMENT OF ONE HUNDRED DOLLARS (\$100.00) PER MONTH FOR LIFE. PAYMENTS WILL BEGIN ON THE FIRST DAY OF THE MONTH FOLLOWING ELIGIBILITY.

C. FUNDING

EACH DEPARTMENT WILL ANNUALLY SUBMIT WITH ITS BUDGET A REQUEST FOR FUNDS TO PAY THOSE VOLUNTEER MEMBERS WHO ARE ELIGIBLE, OR WILL BECOME ELIGIBLE, FOR THE PROGRAM. THE REQUEST SHALL IDENTIFY BY NAME EACH MEMBER TO RECEIVE PAYMENT AND SPECIFY THE NUMBER OF MONTHS FOR WHICH PAYMENT WILL BE MADE TO THAT INDIVIDUAL DURING THE FISCAL YEAR, IF FOR LESS THAN A FULL YEAR. THIS PROGRAM IS TO BE FUNDED FROM THE GENERAL FUND. FUNDING OF THIS PROGRAM SHALL BE REVIEWED NOT LATER THAN THE FIFTH YEAR OF OPERATION TO DETERMINE IF ANY CHANGES SHOULD BE MADE IN THE METHOD OF FUNDING.

D. ADMINISTRATION

THE PROGRAM SHALL BE ADMINISTERED BY THE DEPARTMENT OF FINANCE IN ACCORDANCE WITH STANDARDS AND PROCEDURES ESTABLISHED BY THE PERSONNEL BOARD AND APPROVED BY HOWARD COUNTY FIRE ADVISORY BOARD. PAYMENTS SHALL NOT BE MADE UNTIL DEPARTMENT PAYMENT LISTS HAVE BEEN APPROVED BY THE HOWARD COUNTY FIRE ADVISORY BOARD. THE BOARD SHALL HAVE THE AUTHORITY TO AUDIT RECORDS OF VOLUNTEER PARTICIPATION IN ADDITION TO ANY OTHER AUDITS REQUIRED BY LAW.

E. CERTIFICATION PROCEDURE

IT SHALL BE THE RESPONSIBILITY OF EACH PARTICIPATING DEPARTMENT TO MAINTAIN A DETAILED AND ACCURATE RECORD FOR EACH VOLUNTEER MEMBER IN ACCORDANCE WITH THE FOLLOWING:

(1) ALL RECORDS REQUIRED SHALL BE MAINTAINED ON FORMS PRESCRIBED BY THE HOWARD COUNTY FIRE ADVISORY BOARD.

(2) BEGINNING IN JANUARY, 1974, EACH DEPARTMENT SHALL FURNISH TO THE BOARD A LIST OF ALL VOLUNTEER MEMBERS AND IDENTIFY THOSE VOLUNTEER MEMBER WHO HAVE QUALIFIED FOR CREDIT WITH A SUMMARY OF CREDITS EARNED FOR THE PREVIOUS YEAR. THIS LIST SHALL BE SUBMITTED THEREAFTER, BY JANUARY 30, IN ORDER TO PROVIDE ADEQUATE BUDGET TIME.

(3) THE BOARD SHALL REVIEW THE LIST OF EACH DEPARTMENT AND APPROVE THE FINAL ANNUAL CERTIFICATION. THE APPROVED LIST OF CERTIFIED MEMBERS SHALL THEN BE RETURNED TO EACH DEPARTMENT AND POSTED FOR AT LEAST THIRTY (30) DAYS FOR REVIEW BY MEMBERS.